



Department of Purchasing

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November 15, 2021

To All Interested Parties:

**Subject: Addendum #2, RFP 1775-P
Technology Ticketing & Asset Management System**

Please note the following response to questions received regarding the above solicitation. All available information has been provided.

Question: “Will an extension be offered to after the Thanksgiving Holiday?”

Answer: No. We do not anticipate extending the closing date.

Question: “Who do I contact to initiate the demo/trial for eval?”

Answer: After the initial review of all proposals, the evaluation committee will contact the vendors based on the evaluation criteria listed in the RFP. The vendor; however, may offer a sample website included with their proposal.

Addendum II Acknowledged:

Date_____

Sent by:

Linda Bates
Purchasing Technician